

Daily Planet

Customer and Employee Relations Directorate,
Internal Relations and Communications Department

Tuesday, Dec. 17

2002

Art Stephenson to speak at AIAA luncheon Wednesday

Marshall Director Art Stephenson will speak at the American Institute of Aeronautics and Astronautics luncheon from 11 a.m.-1 p.m. Wednesday. The event is at the Radisson Hotel in Huntsville. Cost for lunch is \$12. For reservations, call Tom Hancock at 961-4002.

**Blood drive
8 a.m.-1:30 p.m.
Friday in Bldg.
4316, Center
Activities Building**

**MESA meets
11:30 a.m.
Thursday in Bldg.
4471, Room C-105**

Travel payment update

The backlog of travel vouchers received in the Travel Office 30 days ago or more, have been sent for payment processing. Travelers should receive their deposits by Wednesday. Vouchers that are less than 30 days old are expected to be paid within the next two weeks. To assist continuing payments in a timely manner, vouchers should be "stamped" in Travel Manager as soon as possible and all receipts promptly forwarded to the Travel Office. It is estimated that vouchers will take up to 10 working days to complete.

<http://inside.msfc.nasa.gov>